

Steps for updating Aadhar details on Visvesvaraya PhD scheme portal.

For PhD Candidates

Steps for PhD students

Login to Phd.medialabasia.in→**Update details**→**Update Aadhar**(*all fields are mandatory*)→Fill the form→**Submit**.

Note:

a) *Student can edit their form till any necessary action has been taken up by the nodal officer.*

b) *Kindly make sure students profile is updated before filling Aadhar details.*

Steps for Nodal Officer

Login to Phd.medialabasia.in→**Administration**→**Student Management**→**Verify Aadhar**→Click on the students name under the head **NEW DETAIL**→ Form of students with Aadhar details appears→ Verify all the fields, take necessary action and submit the form with comments(*if any*).

For Young Faculty Research Fellows

Steps for Young Faculty

Young Faculty may fill their Aadhaar and bank account related data at **Administration->Update Aadhaar** (*all fields are mandatory*)→Fill the form→**Submit**.

Steps for Nodal Officer

Nodal officer may verify or return the form to Young faculty for modifications at '**Administration->Faculty Management->Verify Young Faculty**'.